Syllabus for Membership Education

Upsilon Chapter of Phi Sigma Rho

Upsilon Class

Membership Educators

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Week 1 – March 4th

Welcome

Give Syllabus

Gather and share contact info

Lesson 1 - Phi Sigma Rho Pride

Pin Wear Lesson

Week 2 – March 4th

Knowledge Assessment 1 - Creed, History and Symbols

Local Chapter History and Local Greek Life

\*Complete study hours

\*Complete sweet talks

Week 3 – March 11th

Knowledge Assessment - Local Chapter

Lesson 2 - Greek Life

\*Complete study hours

Week 4 – March 25th

Knowledge Assessment 2 - Greek Alphabet and Terminology

Lesson 3 - Phi Sigma Rho Organization

Robert’s Rules Lesson

\*Complete study hours

\*Complete sweet talks

\*Complete Lock-in after this meeting concludes

Week 5 – April 1st

Knowledge Assessment 3 - Active Chapters and Order of Installation & Robert’s Rules of Order

Lesson 4 - Constitution, Bylaws, and Policies

Risk Management Lesson

\*Complete study hours

Week 6 – April 8th

Knowledge Assessment 4 - Bylaws and Policies

Lesson 5 - The Active Chapter

\*Complete study hours

\*Complete sweet talks

\*Complete Social Event after this meeting concludes

Week 7 – April 15th

Knowledge Assessment 5 - Songs

Lesson 6 - Planning for the Future

\*Complete study hours

\*Complete Philanthropic event after this meeting concludes

Week 8 – April 22nd

Knowledge Assessment 6 - Personal Statement

Discuss plans for initiation

\*Complete study hours

\*Complete Inspiration Week!

Initiation – April 26th

Orchid Ball – May 1st

**What’s required:**

* Complete 20 study hours by April 15th
* Complete at least 10 Sweet Talks by April 8th
* Create 1 class scrapbook, decide class colors, song, and motto to present at Initiation
* Pass ***ALL*** quizzes with 75 or above
* For all required class events: refer to **Event Description** handout

**Attendance:**

* MemEd meetings: You are only allowed ***ONE*** unexcused absence
* Class events/activities: All events/activities are ***MANDATORY***
* 1 General Chapter Meeting is also ***MANDATORY***
* With that being said…If you know you will be absent, email cdsanchez2@uh.edu ***48 hours*** in advance unless:
	+ Sickness
	+ Extreme circumstance
	+ In these cases ^^, email/text ***ASAP***!

***Questions, comments, concerns? Let us know!***